

**BSNL CORPORATE OFFICE:**  
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File No. BSNLCO-A/14(14)/1/2023-ESTAB

Dated : 10.02.2025

To

All the Heads of Telecom Circles/  
Telecom Districts of BSNL /Administrative Units.  
BSNL .

Sub: Regarding 2<sup>nd</sup> Saturday closed holiday in field units.

Sir

The undersigned is directed to refer to BSNL Corporate Office letter no. 14-1/2011-TE dated 22.09.2011 wherein the working pattern in field units in BSNL was provided. This included the applicability of 2<sup>nd</sup> Saturday as a closed holiday for certain offices as reproduced below.

1. Territorial Circles & SSAs - All Circles Offices and SSAs - TDE/TDM/GM/PGM Office (TRA, Commercial, Admn., Fig.)
2. Non-functional Circles - All CGM Office of T&D (Inspn. Circle), Q/A, Datanet, NCES, Mtce. Region, Project Circles, Task Force etc., and Training Centres (All including those controlled by Circles & SSAs).

It is therefore, clarified that only above mentioned offices are eligible for Second Saturday as closed holiday.

2. Lately, in the backdrop of restructuring of the erstwhile SSAs in BAs and OAs vide Restg Branch, BSNL Corporate letter no. 4/02/2014-Restg Vol-V(Pt.) dated 27.08.2020, there have been some requests from some Circles for clarifying the applicability of 2<sup>nd</sup> Saturday as closed holiday.

3. The matter was referred to Restructuring Branch which has now clarified the aspect of restructuring as below.

*“that vide their letter dated 27.08.2020 and subsequent modifications ,the 330 nos Secondary Switching Areas (SSAs) were only Consolidated into 158 nos. of Business Areas (BAs) and were not merged. The SSAs were only re-designated into Operational Areas (OAs)”*

P.T.O.

Regd. & Corporate Office: Bharat Sanchar Bhawan, H.C. Mathur Lane, Janpath, New Delhi-110001  
Corporate Identity Number(CIN): U74899DL2000GO1107739  
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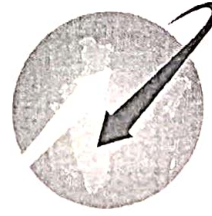
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4. The above clarification suffices to address the concerns raised by the Circles. Accordingly, the 6 day working pattern in field offices may continue to be regulated in terms of BSNL Corporate Office letter no. 14-1/2011-TE dated 22.09.2011.

This issues with the approval of Competent Authority.

Yours faithfully,

Encl: as above

(Keshav Kumar)

Asstt. General Manager (Estt.II)

Copy to:

1. PPS to CMD, BSNL
2. All Directors, BSNL Board
3. All PGMs/Sr.GMs/GM, BSNL CO
4. CVO/CS&GM(Legal), BSNL CO
5. Recognized Unions/ Associations of BSNL
6. OL Section for Hindi Translation
7. BSNL Intranet portal

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